**Edward J. Santiago** 11389 Pegasus Ave  San Diego, CA 92126

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**Objective:** Seeking a Graphic Design position where my comprehensive knowledge and skills in the field of Graphic Design can be utilized. To learn, mentor, and share.

**Highlights:**  5 years technical experience, company and freelance, in Marketing and Advertising, Web Design (HTML, CSS), illustration, Digital Layout, Logo Design, print & bindery, and client satisfaction.

 Experienced in presentation of various vertical markets, including Retail Marketing, Food & Hospitality, Entertainment, Athletic Events, Commercial Sponsorship Campaigns, and Family & Child Services.

 Highly skilled in the use of the Adobe Creative Suite, Mac OSX, Windows OS, Microsoft Office, Internet Explorer, Safari, Chrome, and other industry specific software.

  Skilled supervisor who instills a sense of teamwork and camaraderie within the organization to achieve the mission goals.

 Exceptional ability to adapt to changing situations and communicate effectively, both orally and in writing, with individuals of all levels.

 Capable of handling multiple projects concurrently on a daily basis.

**Experience:**

**TECHNICAL ABILITIES**

 Experience working with Design Teams and Marketing Campaigns in a constantly changing environment.

 Planned and executed the development of graphic designs, concepts, and layouts based on knowledge of design principles and concepts in coordination with the presentation of printed and/or visual media.

 Developed web & product layouts, and designed logos, illustrations, and other graphic elements using digital software such as Adobe Illustrator, Photoshop, InDesign, and Dreamweaver on Mac and PC.

 Designed posters, signs, banners, and decorative artwork using a variety of materials in an effort to increase sales and promote company program participation.

 Prepared illustrations or rough sketches of material, discussing them with clients or supervisors, and reviewed final layouts, suggesting improvements as needed, to make necessary changes.

 Researched sources and products and prepared materials for design projects to accurately present products, events, or services.

 Maintained an archive of images, photos, or previous work products.

**SUPERVISORY ABILITIES**

 Supervised a staff of up to 19 employees, prioritized projects and workloads, scheduled assignments, and completed critical time-sensitive tasks.

 Dedicated to mission accomplishment and the welfare of personnel; counseled employees on job expectations, provided new employee orientations, and mediated and effectively resolved internal disputes.

 Analyzed Standard Operating Procedures (SOP) deficiencies, developed corrective actions, and supervised completion of tasks.

 Functioned as a liaison between department heads and junior personnel to coordinate successful completion of mission evolutions on numerous occasions.

**Employment:** Starpoint Advantage, Inc. IT Services San Diego, CA

 **Field Systems Engineer** July 2013 to November 2013

 REI San Diego, CA

 **Cashier / Customer Service** March 2013 to July 2013

 Ping IT, Inc. El Cajon, CA

 **IT / Network Engineer / Designer** August 2011 to August 2012

 Marine Corps Community Services Miramar San Diego, CA

 **Graphic Designer** August 2010 to August 2011

 Marine Corps Community Services Yuma, AZ

 **Graphic Designer** January 2010 to August 2010

 U.S. Marine Corps Yuma, AZ

 **Tactical Network Supervisor** September 2005 to September 2010

**Education:** Westwood College Yuma, AZ

 **AA in Graphic Design** Incomplete

 Martinsburg Institute Yuma, AZ

 **Network Systems Design Accredited** 2008

 Newfield High School Selden, NY

 **Diploma** 2005

**Training:**  Certified Information Systems Security Professional, May 2010

  CompTIA Security Plus Training, December 2009

  Systems Designer Program, March 2008

 Tactical Network Specialist, May 2006

**Software:**  Mac OSX, Windows OS, Safari, Chrome, Internet explorer, Adobe Acrobat Professional, Illustrator, InDesign, Premier, Photoshop, Dreamweaver, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook